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Dated: March 1, 2024

For the record, this meeting has been properly posted and noticed.

NOTICE IS HEREBY GIVEN, that the Employee Grievance/Review meeting of the Village Board will be held at 5 p.m. on Monday, March 4, 2024, at the Village Hall located at 26 N. 6<sup>th</sup> St. at which time the following items of business will be discussed and possibly acted on:

Roll Call

Pledge of Allegiance

Citizen Questions and Concerns

Announcements

President's Report

- Discussion and possible action regarding final draft of employee handbook

Adjournment

A handwritten signature in black ink that reads "MKIESO." The letters are stylized and connected.

Missy Kieso, Clerk Treasurer